



## FEDERAL IDENTIFIERS

**DUNS:** 153780031  
**UEI:** HLSDA7KKQCN8  
**CAGE:** 668P0  
**GPO:** 19537  
**GSA MAS:** 47QRAA18D00EN  
**OASIS SB:** 47QRAD20D1148  
**STARS III:** 47QTCB22D0269  
**DOE Protégé - NREL**

## CODES

### NAICS

541611  
 541613  
 541820  
 561410  
 541490  
 541430  
 541990  
 541511  
 561320  
 335313

## PRIMARY CONTACT

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 Director of Government Contracting  
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 303.292.1212

## WEB/SOCIAL MEDIA

CircuitMedia.com

/CircuitMediaLLC

@CircuitMedia



## CAPABILITIES OVERVIEW

### General Management Services for DOE, including Staffing, Communications and Creative

Circuit Media is a SBA-certified EDWOSB, WOSB business with decades of experience supporting a wide variety of federal and state government contracts. Circuit Media specializes in recruiting and retaining highly skilled staff and uses its collaborative and client-centered approach to ensure all contracts are met with the highest level of customer service. Whether we are staffing a project, providing multimedia design or communications support, we work hard to serve as a true business partner to our clients. Circuit Media is a DOE Protégé through NREL.

Visit our DOE-specific web page for details, <https://circuitmedia.com/doe-protege/>

## CORPORATE INFORMATION

- Private Corporation – founded in 2002
- Rebecca Askew, Esq., CEO
- Number of Employees – 65 nationwide
- DBE, SBE, M/WBE, SWaM
- ISBEE – Indian Small Business Economic Enterprise
- EDWOSB – Economically Disadvantaged Woman-Owned Small Business
- WOSB – Woman-Owned Small Business
- Offices in Denver and Washington, D.C.
- Q-Level Top Secret Facility Clearance
- Proven staffing partner - high retention rate
- Department of Labor HIREVets Platinum Awardee - 3 years in a row
- Colorado Top 100 Woman-Owned Company - 7 years in a row
- 2023 Small Business of the Year - Denver Business Journal
- SBA 8(a) Graduate of the Year for Colorado and Region 8

## CORE COMPETENCIES



### Staffing

We staff nationwide effectively and efficiently to provide best value



### Social Media & Content

We manage social media channels to engage the public and promote your brand



### Communications Management

We manage the flow of information to ensure the right information, recipient, and timing



### Strategy & Messaging

We help you decide what to say, when and how to say it to meet your mission



### Media & Government Relations

We manage media and government relationships and communicate in their language



### Crisis Communications

We leverage communications and media relationships to support crisis management



### Design & Visual Communications

We create graphics, animations, videos, and other visuals to engage your audience



### Plain Language

We create clear communications that are easily understood by your audience



### Event Planning

We analyze goals, create strategy, manage site selection, registration, staffing, facilitation, and day-of-show



### Accessibility

We create, test, and remediate all outreach materials to ensure they are accessible to all

**U.S. Department of Energy,  
Sandia National Laboratories**  
*Visual Communications Services*

Responsibilities include event planning and management, internal/external communications, web design, technical writing, accessibility, videography, graphic design, photography

contact: Florencia Prada, fprada@sandia.gov

**U.S. Department of Energy, National Renewable  
Energy Laboratory**  
*Visual Communications Services*

Visual communications, videography, writing/editing, animation, podcast services

contact: Sonja Berdahl, Sonja.Berdahl@nrel.gov

**U.S. Department of Energy, Western Area Power  
Administration**  
*Control Panel Support*

project management, quality control / quality assurance, electrical engineering, relay panels/control and protection switchboards, substation batteries and class breakers, sourcing for commodity materials

contact: Knut Aakhus, P.E., aakhus@wapa.gov

**U.S. Department of the Navy**  
*Marketing Video Production Services*

creative development, full-service video production & editing, motion graphic design, project management

contact: Tom Webster, thomas.m.webster12.civ@mail.mil

**Bureau of Land Management**  
*Communications Support Services*

Writing/editing, website redesign, graphic design, marketing campaigns, 508 compliance, translation for agency-wide BPA

contact: Lauren Gapinski, lgapinski@blm.gov

**U.S. Department of Defense,  
Colorado Army National Guard**  
*Marketing Support Services*

Responsibilities include social media, marketing strategy and materials, graphic design, website maintenance, event planning and management, public affairs

contact: Suzanne Buemi, Suzanne.m.buemi.civ@mail.mil

**U.S. Department of the Interior,  
Bureau of Land Management**  
*Staffing of National Operations Center*

personnel and project management - FBMS help desk, IT acquisitions, contract specialists, energy data specialist, subject matter expert, graphic designers

contact: Melissa Hutchison, mhutchison@blm.gov

**United States Coast Guard**  
*Technical Writing and Editing Services*

Staffing of subject matter experts, research and writing, editing technical documents, reports, manuals, promotion materials, and presentation materials, meeting and event facilitation, training

Contact: LCDR Christine Lloyd, christine.e.lloyd@uscg.mil

For more information on our capabilities, please visit [circuitmedia.com](http://circuitmedia.com)

