

### SERVICES

#### OUR GRAPHIC DESIGN CAPABILITIES INCLUDE (BUT ARE NOT LIMITED TO):



##### CUSTOM INFOGRAPHICS

Present your numbers with strong visuals that highlight the most important information.



##### DOCUMENT LAYOUT

Turn your content into a print-ready document that is clean, clear and visually striking.



##### COPYWRITING

Enhance your message with professional copywriting or editing services.



##### DIGITAL DESIGN

Saving paper? Translate your document into a digital PDF or web-friendly version.



##### ACCESSIBILITY

Ensure your printed or digital document is accessible to readers with impairments.



##### PHOTOGRAPHY

We'll edit your photos or shoot new ones. Strong photography is one of the first things a reader notices.

### MATERIALS

Annual Reports

Brochures and Marketing Materials

Sales and Revenue Reports

Informational Booklets

Inventory Reports

## OUR PROCESS

**LISTEN:** Our goal is to help you reach your goal. We start by learning what your message is, what you want to accomplish and what visuals, language or ideas guide your project.

**CONCEIVE:** We take what we learn and get to work on brainstorming initial concepts or proofs.

**CONFIRM:** We share our ideas and solicit feedback and approval.

**IMPLEMENT:** Your vision is put onto paper. We refine our best ideas and produce them in line with your vision.

**DELIVER:** We produce our final product — our copyeditors make sure the language is clean and clear and our designers to quality control checks to make sure the document is produced to your standards and expectations.